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## **TV and Projector Policy**

The Newell Public Library will allow patron use of the TV and projector that is located in the meeting room, this includes the projector screen, adapters, and DVD player. There is no fee to use this service, however donations are always welcome.

### **The following rules will be enforced:**

1. Permission from the library staff is necessary to use the TV and projector, along with it's equipment.
2. If necessary, the library staff has the privilege of operating the equipment. This includes plugging in, operating, and monitoring the equipment, as well as volume control.
3. Any misuse or misbehavior while using the TV or projector and it's equipment, will result in the patron(s) being asked to discontinue viewing and using the machinery.
4. The library staff has the final authority on who may or may not use this service.
5. Media presentations must be approved by the library staff.